

## ज़ाकिर हुसैन दिल्ली महाविद्यालय (सांध्य) Zakir Husain Delhi College (Evening)

(दिल्ली विश्वविद्यालय)(University of Delhi)

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## **INSTRUCTIONS FOR STUDENTS FOR ONLINE TEACHING**

- 1. Download **MICROSOFT TEAMS APP** from Play Store or App Store. If you get a message that the app is unable to download, that means that you may need to delete some apps to free up space on your phone.
- 2. Click on "Sign in"
- 3. Enter the user ID issued to you by the college. This will have come to you through SMS/email signed by the Principal. It will be something like this: 21xxxx@zhe.edu.du.ac.in
- 4. Enter your password carefully.
- 5. Next step, you will be asked to change your password. Do that as per instructions.
- 6. Please note down your new password carefully so that you don't forget it. DO NOT SHARE YOUR PASSWORD with any of your classmates, friends or relatives.
- 7. You will find that as teachers create the classes you will get added to Teams and the classes will show up on your calendar.

8. For any issues, you should fill the Google form that was sent to you along with your login credentials.

Prof. Masroor Ahmad Beg

m 10:11.2021

Professor-Principal