

# **STEPS FOR STUDENTS**

## **PART 1 – LIBRARY**

- First get your SC/ST/OBC-NCL/EWS certificates verified at the appropriate counter (if applicable)
- Then go to the concerned faculty member dealing with admissions of your course. They will check all your documents and issue you with an admission slip. Please ensure that the slip is signed by the faculty member and the Admission committee convenor

## **PART 2 – OFFICE**

- Collect your admission forms from the Window no 1 and fill it up.
- Submit the filled form with a copy of all your documents at Window no 2.

## **PART 3 – CASHIER**

- Once you have received the admission form duly signed by the authorities, please go to the cashier office and pay the requisite fees and collect the receipt.

Congratulations! You are now a student at Zakir Husain Delhi College (Evening). Please start attending your classes.