



ज़ाकिर हुसैन दिल्ली कॉलेज (सांध्य) Zakir Husain Delhi College (Evening)

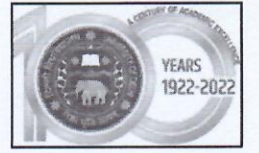
दिल्ली विश्वविद्यालय (University of Delhi)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - ११०००२ Jawaharlal Nehru Marg, New Delhi - 110002

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'NAAC ACCREDITED'

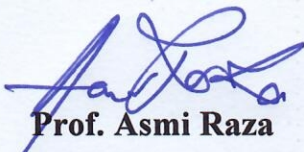
May 14, 2026

NOTICE

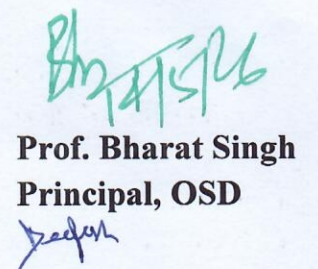
Instructions for invigilators:

Invigilators are requested to take particular note of the following:

1. Reporting time for invigilation is 01:45 pm. Please adhere to the timings strictly. Paper starts from 2:30 pm.
2. Check **ENTIRE** roll numbers to avoid confusion of 85/86.
3. Candidates should not be carrying **ANY** form of mobile device, smart watch or earphones or any other electronic/digital gadget. Please check carefully.
4. You should take care not to touch any student while physical frisking. Ask the students to empty out pockets, pencil pouch etc. themselves.
5. Please check the student's admit card carefully. The data should match the data on the answer sheet with respect to **UPC, Date of birth, Paper title etc.**
6. Absentee copies **ARE TO BE INCLUDED** in the submitted sheets. All the relevant details should be filled in properly and **ABSENT** should be marked boldly with '**ABSENT**' at the top of the sheet.
7. In case there are candidates for more than one paper in the room, please take the attendance of each subject individually before moving on to the next subject. It is often noticed that students from both Morning and Evening college are present in some examination rooms. The roll numbers are **ALMOST** totally the same, except for 85/86. Please ensure that the candidate is seated in the **CORRECT** seat by checking the **ENTIRE** roll number.
8. Invigilators are strictly requested that the rooms should never be vacant. If there is no other invigilator, you must stay in the room and call/message the Deputy Superintendents on duty if there is any issue - for example, shortage of question papers, answer sheets, requirement of extra sheets etc.
9. Invigilators should not take a break for more than **30 minutes**. Relievers need to be in multiple rooms and it has been noticed that in the case of any one person taking a longer break, another colleague is often deprived of a break. Please be considerate.
10. The examination paper packets carrying the question papers must be opened in the presence of atleast one Deputy Superintendent and proceed with the necessary formalities.


Prof. Asmi Raza

Deputy Superintendent


Prof. Bharat Singh
Principal, OSD