



दिल्ली विश्वविद्यालय

UNIVERSITY OF DELHI

परीक्षा शाखा-7/EXAMINATION BRANCH-VII

Room No.206 New Examination Building,
Delhi-11007

Telephone No.011-27001015

Ref. No. Exam.VII/2023/309
Dated 13th June, 2023

The Principal/Head

Subject: Strict Compliance of Notification No. Dean.Exam/2022/634 dated 19.05.2022.

Sir/Madam,

This has reference to Notification No. Dean.Exam/2022/634 dated 19th May, 2022 regarding Filling up/Verification of the correct Examination Form of the students (Regular/NCWEB) of your college/Institution.

In this connection, It is reiterated that College/Department/Institution must ensure that the Examination Form of the student is filled carefully and should be correct, only afterward the same should be verified. The students can get back to the College/Department/Institution concerned for any assistance in case of doubt.

Further, it is also informed that the Examination Wing is withholding the results of all such candidates who appear for the examination and fill the examination form incorrectly, in terms of the undertaking of the student at the time of filling up of the examination form and its attestation/verification by the College/Institution concerned.

Furthermore, it is also to inform that the University has issued Notification No. Exam.VII/2023/113 dated 31st May, 2023 regarding Filling up Examination Form for Regular & NCWEB students of Semester II for all Under-Graduate (UG) Programmes under NEP-UGCF-2022 for the Academic Session 2022-2023 and Notification No. Exam.VII/2023/114 dated 31st May, 2023 for Regular & NCWEB students of Semester II for all Post-Graduate (PG) Programmes under CBCS-LOCF for the Academic Session 2022-2023.

Therefore, you are requested to kindly ensure that the examination form of the students of your College/Institution/Department must be filled and verified correctly in accordance of strict compliance of Notification No. Dean.Exam/2022/634 dated 19.05.2023 by 16th June, 2023 i.e. last date of submission of Examination Form for the Examination to be held in July, 2023.

OSD (Examinations)

Dean (Examinations)



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Ref. No. /Dean Exam/2022/634

May 19, 2022

NOTIFICATION

Many cases have come to the notice of the Examination Wing of the following nature:-

1. The candidate does not fill the examination form properly for appearing in examination.
2. The candidates fill the examination form mentioning the wrong papers/UPC.
3. The candidates fill the examination form mentioning papers/UPC in which he/she is not eligible to appear.
4. The candidates appear in a particular semester examination without actually being eligible to appear in that semester examination in violation of passing and promotion criteria of the course of study.
5. The candidate fill the examination form appearing in the examination for which is not entitled, and then claim for declaration of his/her result, seeking the intervention of different authorities, Courts and keeping on filing RTIs.
6. The candidate fills the examination form to appear in the examination beyond the span period.
7. The candidate fills the examination form to appear in a paper(s) which he/she is not entitled to appear as per AC/EC approved syllabus.

The Examination Wing conducts the examination as per Academic Calendar and declares the results of the candidates in accordance with the AC/EC approved syllabus, scheme of examination and the passing and promotion criteria.

It is not open for any student of the University to appear in any paper/UPC/semester examination as per his/her free will. There are rules governing the conditions for Admission to Examination as per Ord. VII and other guidelines notified by the University from time to time.

In order to ensure compliance in respect of above, the examination wing obtains verification of the Examination form at the end of the College/Department/Centre concerned to which the student belongs. An undertaking is also obtained from the student that all the information furnished by him/her is correct and if any discrepancy /inconsistency is found at any stage his/her result will be withheld and shall not be declared in any case. Though such check and balances have been adopted by the University, the proper implementation is somewhere lacking at end of the College/ Department/Centre. In a number of cases, it is found that the examination form verification work is done in a very casual manner, causing thereby a lot of hardships for the students later which ultimately disturb the smooth functioning of Examination Wing.

It is expected of the Colleges/ Department/Centre verifying the examination form understand the seriousness of the task, and do it in its true spirit.

Cond.:2/-



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This notification is being issued to make it clear that the Examination Wing is withholding the result of all such candidates who sits wrongly for the examination and fill the examination form wrongly, in terms of the undertaking of the student at the time of filling up of the examination form and its attestation/verification by the College/Institution concerned.

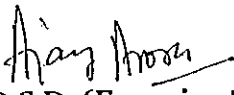
Those candidates who do not get registered and fill the Semester I Examination Form shall become ineligible to take all subsequent examinations till the foregoing requirement is fulfilled.

Any examination taken by a candidate does not entitle him/her to seek declaration of result for the examination taken, unless and until his/her eligibility to sit for examination is clearly established.

If at any point of time it is noticed that a candidate sits for examination without being eligible for it, his result would be withdrawn/withheld and will be determined as per eligibility.

So it is in the best interest of the College/Department/Students to ensure that the examination form is filled carefully. The students can get back to the college/department/centre concerned for any assistance in case of doubt.

As regards College/Institution, it shall remain answerable for consequences of not doing the verification of examination work properly, as the Examination Wing of the University do not entertain subsequent request for any rectification/relief beyond rules.


O.S.D. (Examinations)


Dean (Examinations)