



ज़ाकिर हुसैन दिल्ली कॉलेज (सांध्य)  
Zakir Husain Delhi College (Evening)

दिल्ली विश्वविद्यालय (University of Delhi)

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**Minutes of IQAC Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **22.06.2019** in the office of the IQAC to discuss the following agenda. The meeting was attended by the following members.

Dr Masroor Ahmad Beg (Chairperson)  
Mrs Moohshina Muzzammil (Convener)  
Mrs Shabana Wiquar (Member)  
Mr S C Bhatia (Member)  
Mr Asmi Raza (Member)  
Dr S C Rupela (Member)  
Dr Pakiza Samad (Member)  
Mr Mohd. Muzzammil Khan (Admiration)  
Dr P K Chaubey (External Expert)  
Prof A Ranga Reddy (External Expert)

The minutes of the previous meeting held on 19.02.2019 were confirmed by the committee. The following items in the meeting were discussed and recommendations were approved.

1. Presentation of Statement of Expenditure and Utilization of Grants for IQAC was discussed and confirmed.
2. Mentor Mentee interactions and meeting grievances were shared with all the members and redressal mechanisms suggested and discussed.
3. Proposals were placed by the convener of the IQAC to organise lectures on the role and significance of IQAC
4. The committee also assured that the college sincerely invests maximum efforts in upholding the standards to be maintained for Divyangjan students and pay special attention towards their care and resources for their inclusive academic excellence.
5. It was reported to the committee that a meeting with Mr Devender Chaddha (Website Vendor) along with the ICT Committee of the college was held and recommendations were made to update and upgrade the college website.
6. It was reported that there were gross issues related to the quality food and hygiene in the canteen and surrounding spaces. The committee recommended that the canteen committee of the Evening college should coordinate with the Morning college canteen office bearers for mending the said issues.
7. The IQAC extended suggestions to improve the faculty profile and updated regularly on the college website.
8. The committee appreciated the students and faculty associated with participation in the Yamuna River Cleaning Campaign and the Sparsh Ganga (An NGO) actively led and executed the campaign on March 28, 2019 at Yamuna bank near Wazirabad Bridge.

The meeting ended with a vote of thanks by the IQAC coordinator to all the members present in the meeting who added important suggestions for a productive growth in academic and administrative excellence..

*Moohshina M*

Mrs Moohshina Muzzammil  
Convener, IQAC

*[Signature]*  
22.6.19

Dr Masroor Ahmad Beg  
Principal