



**ZAKIR HUSAIN DELHI COLLEGE (EVENING)
(64 YEARS OF ENLIGHTENMENT)**

Prospectus 2023-2024



| S. No. | Contents | Page Number |
|---------------|--|--------------------|
| 1. | From the Principal's Desk | 3 |
| 2. | Dr. Zakir Husain | 5 |
| 3. | History, Past and Recent | 6 |
| 4. | Administration | 12 |
| 5. | Admission Related Committees | 14 |
| 6. | Courses Offered | 16 |
| 7. | UGC based on NEP 2020 & CBCS | 17 |
| 8. | Internal Assessment and Attendance | 20 |
| 9. | Schedule of Fee | 22 |
| 10. | Academic Calendar | 24 |
| 11. | College Facilities | 25 |
| 12. | College Societies | 30 |
| 13. | College Magazine | 44 |
| 14. | Scholarships/Financial Assistance Admission to Postgraduate Courses | 45 |
| 15. | Important Information/Instructions | 48 |
| 16. | Teachers-in-Charge | 50 |
| 17. | Faculty | 50 |
| 18. | College Committees | 54 |
| 19. | Right to Information Act 2005 | 60 |
| 20. | Ordinance XV-B: Maintenance of Discipline among Students of the University | 61 |
| 21. | Ordinance XV-C: Prohibition of and Punishment for Ragging | 62 |
| 22. | Ordinance XV-D: The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 | 64 |

FROM THE PRINCIPAL'S DESK



Dear Applicant,

I welcome you as a prospective member of Zakir Husain Delhi College (Evening) fraternity. With its humble beginnings in an 18th century Madrasa, it is the oldest college of Delhi, having witnessed a lot of contemporary Indian history. The college was formally affiliated to Delhi University in 1924. The Evening College started in 1958. The college was renamed after the former President of India, Dr. Zakir Husain in 1975 and shifted to its present location in the early 1990's. In order to maintain the link between the illustrious history of the college and its present, the college Trust unanimously resolved to rename the college as Zakir Husain Delhi College in July 2010. With such a long and illustrious history, the college also has a long list of distinguished alumni, with the likes of Mirza Ghalib, Bhism Sahani, Ravi Chaturvedi, Tejinder Sharma (MBE) among the list of students who have passed through the portals of this college.

Today, Zakir Husain Delhi College (Evening) has an impressive campus with infrastructure to match other constituent colleges of the University of Delhi. A new nine-storey building is now almost ready, with more spacious classrooms, amphitheatre, courts and playgrounds. It should be inaugurated any time in the near future.

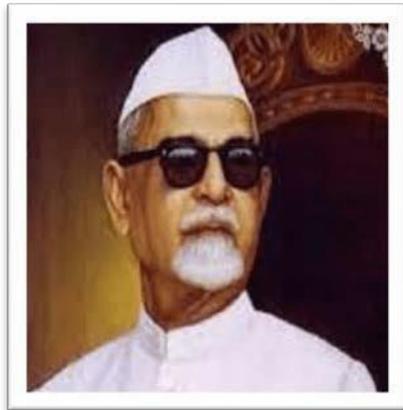
The college has 14 departments, which offer courses in various undergraduate disciplines. Students come to us from every nook and corner of the country, after having qualified the CUET exam and having chosen the college among their choices. The college aims to provide a 360 degree holistic education to all students. This wide variety of students adds tremendous value both inside and outside the classroom, as students learn, not just from their teachers, but also their peers. The college has professionally qualified and academically devoted teachers, who have made a name for themselves nationally and internationally. Through their presence in various committees and societies which organize co-curricular and extra-curricular activities, they play a crucial role in grooming the personality of our students. Each department has its departmental society, which organizes talks and other events. Our students have excelled, not only in academics, but also in sports, arts and culture and in several other fields. Each student is assigned a teacher who acts as a mentor/counsellor. They are encouraged to share her/his concerns – academic or non-academic, with the mentor. Ours is an equal-opportunities College that promises gender

equality. The Internal Complaints Committee acts swiftly and impartially on any complaint received. We have zero tolerance for ragging and sexual harassment. Closed Circuit TVs are installed at several places in the college premises to ensure overall safety and security. The North East cell has been specially set up for our students from the region, with a teacher mentor for the same. The Placement Committee works towards organizing various camps for the students to enable them to find suitable employment. Committees like Film and Photography Society, Debating Society, Arts and Culture Society among others enable students to develop their co-curricular skills. We have a vibrant Eco Club that sensitizes students towards the need to preserve the environment. The college offers scholarships and financial assistance on the basis of merit and need, to students from disadvantaged categories. Eligible students need to submit the required documents when asked to do so by the authorities, and each case will be considered by the Committee.

All admitted students are required to attend an Orientation before the commencement of regular classes. This programme provides an audio-visual insight into the functioning of the college to make the 'freshers' feel at home in their new environment. All admitted students should follow the college website regularly for details of the programme and also for all important notices and information regarding the college. As the Principal, I invite all the students of Zakir Husain Delhi College (Evening) to share their problems or discuss any issues with me through email at principal@zhe.du.ac.in. I am confident that with your cooperation and participation, we will make the learning process a stimulating experience.

Dr. Masroor Ahmad Beg
Professor-Principal

Please read the Prospectus carefully. Ignorance of the rules will not be accepted as an excuse.



Dr. Zakir Husain

1897 – 1969

Dr. Zakir Husain, after whom this college is named was the President of India from 1967-1969. He obtained M.A. from Aligarh Muslim University, and did his Ph.D. in Economics from the University of Berlin.

At the young age of 23, Dr. Zakir Husain, as a leader of a young group of students, founded the National Muslim University in Aligarh in 1920, which later shifted its base to Jamia Nagar in Delhi, now named Jamia Millia Islamia.

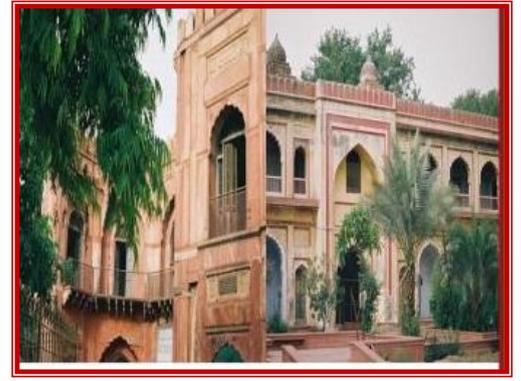
The chief motive of Dr. Zakir Husain was to use education as the chief tool to help India during the period of freedom struggle against the British. He remained the Vice Chancellor of Jamia Millia Islamia for 22 years in 1948; he was appointed the Vice Chancellor of Aligarh Muslim University.

Dr. Zakir Husain chaired the committee to formulate the scheme of basic education following the Wardha Educational Conference in 1937.

An educator and intellectual, Dr. Zakir Husain served as the Governor of Bihar, Vice President of India and later as the President of India. He was awarded Bharat Ratna, India's highest national honour, in 1963.

HERITAGE, PAST AND RECENT

Zakir Husain Delhi College can justly claim to be the oldest college in Delhi. The origin of college dates to 1780 when Ghaziuddin Khan established a madrasa near a mosque outside Shahjahan Abad's Ajmeri Darwaja (Gate). Gradually, by 1825, this humble abode of learning had developed into Delhi College, popularly known ever since as 'Dilli College'. Called variously as Ghazi-ud- Din Madrasa, or Anglo-Arabic School, or Delhi College, or Zakir Husain College, the building served both as a school and a college.



This building was one of the centers of the Delhi Renaissance during the 1830s-1840s. However, by the middle of 19th century due to political turmoil and the Great Uprising of 1857, it was shut down. When reopened, its location was Kashmiri Gate. In 1877, Delhi College was merged with the Government College of Lahore by which time it had returned to its original moorings at Ajmeri Gate.



Built in the Indo-Saracenic style, this complex is architecturally rich in design having all the desired elements and components of a madrasa that is, a mosque, maktab (elementary school), a library and a double-tier of hujras (accommodation) for the students. It is a rare specimen of the traditional Mughal School which has been used in many ways but the cardinal use has always been educational.

The partition of the country in 1947 jolted the college. But after the temporary closure, the institution arose phoenix-like from its ashes, due to the remarkable efforts of Mirza Mahmood Begg, a philanthropist in the field of education. His dedication to the revival of Delhi College, with the co-operation of old and new faculty, and patrons, led to a new phase in the history of this college. From the modest beginning in 1947 with 200 students, the number of students swelled to 1000 in a short time, drawn by the new disciplines taught. Such was its reputation that under Begg Sahib's stewardship an idea to hold evening classes was mooted – to enable employed youth to continue their higher studies. Thus, was born Delhi College (Evening) in 1958. Soon, it began to cater to a wide variety of students. Delhi College was rechristened as Zakir Husain Delhi College in 1975 after being taken over by the Zakir Husain Memorial



Trust. Besides adding new disciplines in keeping with modern education, women members were also added to the faculty. The college has been a pioneer of sorts in the higher education of young women. Eighteen odd years ago, the governing body decided to admit girls, and ever since, our college has been co-educational.

In 1985, the college acquired its own present building on Jawaharlal Nehru Marg. The proximity of the college to non-elite neighbourhoods encourages parents to send their daughters to the Evening College. These young women, as they pass out, become the first generation of women from tradition-bound families, to join the formal workforce. This is a matter of great satisfaction to us.



Zakir Husain Delhi College (Evening) is a premier and one of the most renowned institutions of the University of Delhi. The college is not only meticulous in applying creative pedagogical methods but it also retains the ethics and values rooted in its heritage. The teaching and non-teaching staff work in cooperation and harmony with each other to provide an amiable and

cordial atmosphere. Apart from a deep knowledge of their respective subjects, students are taught to be disciplined, benevolent, and above all, humanitarian. One of the main objectives of the college, therefore, along with imparting knowledge, is that of building its students' character.

It is centrally located, symbolically at the threshold of the old city and the new. The Premises of the College are enriched with plush lawns, trees, plants and shrubs and herbs. It has been fortunate in having a distinguished, a highly qualified, dynamic faculty that is actively involved in academic and research activities, both within the college and at the University level. Many of our teachers have been actively involved in designing pedagogy, curriculum, conducting research activities, guiding students, and conducting workshops, seminars, and conference both at national and international level. They have been members in nationally and internationally acclaimed bodies.

The college offers Honours courses in English, Hindi, History, Persian, Political Science, Sanskrit, Urdu and Commerce at UG level and Hindi, Philosophy, Political Science at PG level. The annually published College prospectus gives all relevant and updated information to admission seekers as well as their guardians. There is a methodical admission procedure as per university prescribed guidelines that ensures that admissions are conducted smoothly.



A team of able counsellors guide each student through the various stages of admission.

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Each year, the new session begins with an Orientation Program addressed by the principal of the college, outlining the guidelines, college rules and regulations and basic values along with an acknowledgement of the previous year's academic achievements. The students are introduced to faculty members who head various Committees and whom they can approach in any eventuality. The College website <https://zhdce.ac.in> helps the students in checking attendance and evaluation records.

Glimpses of College Activities









ADMINISTRATION

| | |
|--------------------------------------|------------------------------|
| Prof. (Dr.) Masroor Ahmad Beg | Professor - Principal |
| Prof. Rajanikant Verma | Proctor |
| Prof. Mohd. Shoeb | Liaison Officer (OBC) |
| Dr. Hari Prasad | Liaison Officer (SC/ST) |
| Dr. Mohd. Tariq Sayeed | Liaison Officer (EWS) |
| Prof. Laxman Kumar Jain | Liaison Officer (PwBD) |

NON-TEACHING STAFF

ADMINISTRATION

| | |
|--------------------------|---------------------------------------|
| Mr. Mohammad Haroon Khan | Section Officer |
| Mr. Mohammad Saleem | Senior Assistant |
| Mr. Abul Wafa Khan | Senior Technical Assistant (Computer) |
| Mr. Mohammad Moosa | Assistant |
| Mr. Asim Ali Khan | Assistant |
| Mr. Deepesh | Assistant |
| Mr. Puneet Ranga | Assistant |
| Mr. Kunal Sharma | Junior Assistant |
| Mr. Bhupendra Singh | Junior Assistant |
| Mr. Abdul Hameed | Office Attendant |
| Mr. Bashir Ahmed Shaikh | Office Attendant |
| Mr. Shahid Ali Abbasi | Office Attendant |
| Mr. Abdul Haq | Office Attendant |
| Mr. Israr Ahmed | Office Attendant |
| Ms. Vandana | Computer Lab Attendant |

LIBRARY

| | |
|--------------------|---|
| Dr. Azizur Rahman | Officiating Librarian/ Professional Assistant |
| Mr. Inamullah Khan | Semi-Professional Assistant |
| Mr. Nawabuddin | Semi-Professional Assistant |
| Mrs. Rukhsana | Library Assistant |
| Mr. Jai Bhagwan | Library Attendant |
| Mr. Mukesh Mishra | Library Attendant |
| Mr. Neeraj Thakur | Library Attendant |
| Mr. Sumit Kumar | Library Attendant |
| Mr. Shahid Kamal | Library Attendant |
| Ms. Shameem | Library Attendant |



ADMISSION RELATED COMMITTEES

Admission Committee

| | |
|-----------------------------|--|
| Prof. Pakiza Samad | Convenor |
| Prof. Shahina Tabassum | Co-Convenor |
| Dr. Anas Tabraiz | Co-Convenor for B. A. (Prog.) |
| Prof. Sanjeeb Kumar Baishya | Member |
| Dr. Urmila Bharti | (SC/ST Admission-Nominated) |
| Dr. Mohd. Asif | (OBC Admission) |
| Prof. Pakiza Samad | (Commerce Admission-Nominated) |
| Dr. Hari Prasad | (Staff Council Nominee for Sports Quota) |
| All teachers-in-charge | Members |

Admission Councillors

All Teachers-in-charge

Special Helpdesk for Undergraduate Admissions 2023-24

| | |
|-------------------------|----------|
| Prof. Rajanikant Verma | Convener |
| Dr. Nahid Sana Khan | Member |
| Dr. Sooraj Kumar Maurya | Member |

Grievance Redressal Committee for Undergraduate Admissions 2023-24

| | |
|-------------------------|----------|
| Dr. Mohd. Asif | Convener |
| Dr. Poonam | Member |
| Mr. Vikash Ranjan Singh | Member |
| Dr. Zafar Iqbal | Member |

Students Grievance Redressal Committee (SGRC)

| | |
|----------------------------|---------------|
| Prof. Munshi Mohd. Younus | Nodal Officer |
| Prof. Mohd. Shoeb | Member |
| Prof. Sanjib Kumar Baishya | Member |
| Prof. Mohd. Naushad Alam | Member |
| Prof. Laljee | Member |
| Dr. Hari Prasad | Member |
| Dr. Kalpana Shukla | Member |

Internal Complaints Committee

| | |
|----------------------------|-------------------|
| Prof. Pakiza Samad | Presiding Officer |
| Dr. Manjula Gupta | Member |
| Dr. Al Moohshina Muzzammil | Member |
| Dr. Jaya Mohan | Member |
| Mr. Azizur Rehman | Member |
| Mr. Mohammad Haroon Khan | Member |

Anti-Ragging Committee

| | |
|--------------------------|----------|
| Dr. Shams Tabrej | Convener |
| Dr. Renu Kumari | Member |
| Dr. Santosh Kumar | Member |
| Dr. Aaliya | Member |
| Dr. Vijay Narayan Gautam | Member |

Anti-Ragging Squad

| | |
|-----------------------|--------|
| Prof. Zaheer Ali Khan | Member |
| Dr. Vikas Jain | Member |
| Ms. Taramati | Member |
| Mr. Arun Kumar | Member |
| Dr. Tilak Sarkar | Member |

North East Cell

| | |
|----------------------------|---------------|
| Prof. Sanjib Kumar Baishya | Nodal Officer |
| Dr. Smita Sundram | Member |

NSS

| | |
|----------------------------|-----------------|
| Prof. Sanjib Kumar Baishya | Program Officer |
|----------------------------|-----------------|

COURSES OFFERED BY THE COLLEGE

Undergraduate (UG) Humanities / Arts

B.A. (Honours) English

B.A. (Honours) Hindi

B.A. (Honours) History

B.A. (Honours) Persian

B.A. (Honours) Political Science

B.A. (Honours) Sanskrit

B.A. (Honours) Urdu

B.A. Programme

Commerce

B. Com. (Honours)

B. Com.

Post Graduate (PG) Master of Arts

Hindi, Philosophy, Political Science.

UGCF BASED ON NEP 2020

CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill-based courses. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated certain guidelines.

OUTLINE OF CHOICE BASED CREDIT SYSTEM

1. **Core Course:** A course which must be compulsorily studied by a candidate as a course requirement is termed as a Core course.
2. **Elective Course:** This is generally a course which can be chosen from a pool of courses. This may be very specific or specialized or advanced or supportive to the discipline/subject of study. It provides an extended scope or enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill.
 - 2.1. **Discipline Specific Elective (DSE) Course:** An elective course offered by the main discipline/subject of study is referred to as a Discipline Specific Elective. The University/Institute may also offer discipline related elective courses of an interdisciplinary nature (to be offered by main discipline/subject of study).
 - 2.2. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as a supplement study/ a support study to a project work, is called a dissertation/project. The candidate must study such a course on his/her own with an advisory support by a teacher/faculty member.
 - 2.3. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure, is called a Generic Elective. A core course offered in a discipline/subject may be treated as an elective by some other discipline/subject and vice versa. Such courses are also referred to as Generic Elective.
3. **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Courses:**

The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory

Course (AECC) and Skill Enhancement Course (SEC).

3.1. AE Compulsory Courses (AECC): AECC courses are the courses based upon the content that leads to knowledge enhancement. These courses are mandatory for students of all disciplines. It includes Environmental Science, English/MIL Communication.

3.2. Skill Enhancement Courses (SEC): Skill enhancement courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, or skills. These courses must be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Project/Dissertation is considered as a special course involving application of knowledge involving / analysing /exploring a real-life situation / difficult problem. A Project/Dissertation is of 6 credits. A Project/Dissertation may be given in lieu of a discipline specific elective paper.

Details of courses under B.A. (Honours) & B.Com. (Honours) Course Credits

| | Paper + Practical | Paper + Tutorial |
|--|--------------------------|-------------------------|
| I. Core Course (14 Papers) | 14 x 4= 56 | 14 x 5=70 |
| Two papers – English | | |
| Two papers – MIL | | |
| Four Papers – Discipline 1 | | |
| Four papers – Discipline 2 | | |
| Core Course Practical / Tutorial* (14 Papers) | 14 x 2=28 | 14 x 1=14 |
| II. Elective Course (8 Papers) | | |
| A.1. Discipline Specific Elective (4 papers) | 4x4=16 | 4x5=20 |
| A.2. Discipline Specific Elective Practical / Tutorial* (4 papers) | 4x2=8 | 4x1=4 |
| B.1. Generic Elective / Intermediary (4 papers) | 4x4=16 | 4x5=20 |
| B.2. Generic Elective Practical / Tutorial* (4 papers) | 4x2=8 | 4x1=4 |
| • Optional Dissertation /Project in place of one Discipline Specific Elective paper (6 Credits) in 6th Semester | | |

III. Ability Enhancement Courses

| | | |
|---|----------------|----------------|
| 1. Ability Enhancement Compulsory (2 Papers of 2 credit each) | 2 x 2=4 | 2 x 2=4 |
| Environmental Science/ English/MIL Communication | | |
| 2. Skill Enhancement Course (Minimum 2) (2 Papers of 2 Credits each) | 2 x 2=4 | 2 x 2=4 |
| Total Credits | 140 | 140 |

* Wherever there is a practical, there will be no tutorial and vice-versa.

MIL stands for Modern Indian Language. Bengali, Hindi, and Urdu in the case of our college.

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.A. (HONOURS) & B.COM. (HONOURS)

| Sem. | Core Course (14) | Ability Enhancement Compulsory Course (AECC) (2) | Skill Enhancement Course (SEC) (2) | Discipline Specific Elective (DSE) (4) | Generic Elective (GE) (4) |
|------|------------------|--|------------------------------------|--|---------------------------|
| I | C 1 | (English/MIL Communication)/ Environmental Science | | | GE-1 |
| | C 2 | | | | |
| II | C 3 | (Environmental Science/ (English/MIL Communication) | | | GE-2 |
| | C 4 | | | | |
| III | C 5 | | SEC -1 | | GE-3 |
| | C 6 | | | | |
| | C 7 | | | | |
| IV | C 8 | | SEC -2 | | GE-4 |
| | C 9 | | | | |
| | C 10 | | | | |
| V | C 11 | | | DSE-1 | |
| | C 12 | | | DSE-2 | |
| VI | C 13 | | | DSE-3 | |
| | C 14 | | | DSE-4 | |

Note: All optional papers may not be available.

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B. A. (P) & B.COM. (P)

| Sem. | Core Course (12) | Ability Enhancement Compulsory Course (AECC) (2) | Skill Enhancement Course (SEC) (2) | Discipline Specific Elective (DSE) (4) | Generic Elective (GE) (2) |
|------|------------------|---|------------------------------------|--|---------------------------|
| I | English/MIL- 1 | English/MIL Communication/ Environmental Science | | | |
| | DSC- 1 A | | | | |
| | DSC- 2 A | | | | |
| II | MIL/ English-1 | Environmental Science/ English/MIL Communication | | | |
| | DSC- 1 B | | | | |
| | DSC- 2 B | | | | |
| III | English/MIL- 2 | | SEC -1 | | |
| | DSC- 1 C | | | | |
| | DSC- 2 C | | | | |
| IV | MIL /English -2 | | SEC -2 | | |
| | DSC- 1 D | | | | |
| | DSC- 2 D | | | | |
| V | | | SEC -3 | DSE-1 A | GE-1 |
| | | | | DSE-2 A | |
| VI | | | SEC -4 | DSE-1 B | GE-2 |
| | | | | DSE-2 B | |

Note: All optional papers may not be available.

INTERNAL ASSESSMENT AND ATTENDANCE

The College follows the University's guidelines and regulations for internal assessment. Internal assessment carries 25% weightage and the semester examination conducted by the University carries 75% weightage.

INTERNAL ASSESSMENT

- Attendance (Lectures including interactive periods and tutorials) 5%
- Written Assignments/Tutorials/Project Reports/Seminars 10%
- Class Test/Quiz 10%

Each paper carries a few assignments that are graded for specified marks, class tests that are again graded for specified marks, and award for attendance as per University rules.

Attendance Rules

There shall be 5% weightage for regularity in attending lectures and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows:

| | |
|---------------------------------|---------|
| More than 67% but less than 70% | 1 mark |
| 70% or more but less than 75% | 2 marks |
| 75% or more but less than 80% | 3 marks |
| 80% or more but less than 85% | 4 marks |
| 85% and above | 5 marks |

[Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be considered for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9. (a)(ii).]

SCHEDULE OF FEE

| | | |
|-----------|--|----------|
| 1. | College Admission Fee (Payable once at the time of admission to the College) | Rs 5.00 |
| 2. | i) Tuition Fee for Under Graduate Courses (per month) | Rs 15.00 |
| | ii) Tuition Fee for Post Graduate Courses (per month) | Rs 18.00 |
| 3. | Annual Charges (College) | Rs. |
| | Library & Reading Room Fee | 200.00 |
| | Electricity/Water charges | 50.00 |
| | Magazines Fee | 150.00 |
| | Printing & Stationery | 50.00 |
| | Development Fund | 300.00 |
| | Identity Card | 74.00 |
| | Parking Fee | 10.00 |
| | Games Fee | 250.00 |
| | Societies' Fee Prizes, Elections, etc. | 100.00 |
| | Students' Union Fee | 150.00 |
| | Students' Aid Fund | 150.00 |
| | Medical Revolving Fund | 100.00 |
| | Students' Welfare Fund | 200.00 |
| | General Amenities | 400.00 |
| | Library Development Fee | 550.00 |
| | University Committees' Expenses | 10.00 |
| | Cultural Activities | 150.00 |
| | Caution Money | 50.00 |
| | Security & Technical Support Fund | 1000.00 |
| | N.S.S Activity Fund | 30.00 |
| | M.M. Begg Memorial Lecture | 50.00 |
| | College Academic Activities | 80.00 |
| | I.T. Development Fee (applicable to students of Commerce) | 600.00 |

| 4. Annual Charges (University) | |
|---|---------|
| University Enrolment Fee (for new entrants) | 200.00 |
| Delhi University Sports Council Fee | 50.00 |
| Delhi University Students' Union Fee | 20.00 |
| N.S.S. | 20.00 |
| DU Library Security Fee for PG Students (Refundable) | 1000.00 |
| DU Library Dev. Fund for PG Students (Non-Refundable) | 200.00 |
| W.U.S. Health Centre | 5.00 |
| Delhi University Development Fee | 900.00 |
| Cultural Council | 5.00 |
| Delhi University Students Welfare Fund | 100.00 |
| Delhi University Facilities and Services Charges | 500.00 |
| EWS Support University Fund | 100.00 |

Note: The cost of issuing a duplicate identity card is Rs 500.00.

SEMESTER EXAMINATION FEE

| | |
|--|--|
| Undergraduate Examinations including Certificate/Diploma courses | Rs 100/- per paper with minimum of Rs 400/- for each part/semester of the examination. |
| Postgraduate Examination | Rs 150/- per paper with minimum of Rs 600/- for each part/semester of the examination. |
| Practical Examination | Rs 200/- per practical paper |
| Statement of Marks Fee | Rs 100/- |
| Examination Form Fee | Rs 10/- |
| Revaluation per paper | Rs 1000/- |
| Rechecking per paper | Rs 750/- |
| Special Chance Fee | Rs 1500/- |
| External Student's Fee | Rs 500/- |

Examination Fee is subject to revision, if any, by the University.

ACADEMIC CALENDAR 2022-23 (First Year)



UNIVERSITY OF DELHI दिल्ली विश्वविद्यालय

No. Acad.1/299/Academic Calendar/72 |
Dated 12.10.2022

NOTIFICATION

The Academic Calendar to be followed for the first year of Undergraduate courses for the academic year 2022-23, is hereby notified for necessary compliance by all concerned:

| Semester I | |
|---|---|
| Classes Begin | 2 nd November, 2022(Wednesday) |
| Dispersal of classes, preparation leave and practical examination begin | 17 th February, 2023(Friday) to 26 th February, 2023(Sunday) |
| Theory examinations begin | 27 th February, 2023(Monday) to 15 th March, 2023 (Wednesday) |
| Semester break | 16 th March, 2023 (Thursday) to 19 th March, 2023(Sunday) |
| Semester II | |
| Classes begin | 20 th March, 2023(Monday) |
| Dispersal of classes, preparation leave and practical examination begin | 08 th July, 2023 (Saturday) to 16 th July, 2023 (Sunday) |
| Theory Examination Begin | 17 th July, 2023 (Monday) to 28 th July, 2023 (Friday) |
| Semester break | 29 th July, 2023 (Saturday) to 30 th July, 2023 (Sunday) |

M. C. Jha
REGISTRAR

Copy to:

1. The Dean Students Welfare/Proctor/Dean(Examinations)/Dean(Admissions)
2. All Deans/Heads/Principals/Director/Prof-in-Charge(all Law Centers)
3. Chairman, Delhi University Sports Council
4. Joint Registrar VCO/Legal/Finance
5. JR(SDC)/JR(Teaching)/JR(Council)/AR(Colleges)
6. PA to Registrar
7. PA to Dean of Colleges
8. PA to Director, South Campus

A. K. Singh
Joint Registrar (Academic)

University of Delhi, Main Campus, Delhi-110 007 (India)
Tel. 27667725/27001000; Website : www.du.ac.in

COLLEGE FACILITIES

Library

The College has a well-stocked library having a rich collection of approximately 90,000 books - text books, reference books and books of general interest. Some important books are also kept in the Reserve Section. The library also subscribes to journals, magazines and newspapers in several languages. The library is fully automated and provides user services through computers.



Auditorium

Centrally air-conditioned, it seats 417 persons. It has an audio-visual system and a multi-functional lighting arrangement. It is the venue for conferences, co-curricular activities, and college functions.

Seminar Room

The Seminar Room has state-of-the-art equipment and projection facilities. Some of the events held here include talks by distinguished speakers, conferences of the departments of the College, programmes of the various academic and cultural societies, declamations, and debates.





Audio Visual Room

The Audio-Visual Room in the Science Block is equipped with facilities like public address system, overhead projector as well as LCD projector. Educational film shows, lectures and other such events are organized to give the students ample opportunities to participate in co-curricular and extra-curricular activities.

Computer Labs

The College has three Computer Labs with 140 computers, in the library and elsewhere, for the use of the student community and the faculty. The computers are connected to Delhi University through WAN, helping users access e-books and e-journals.



Sports Facilities

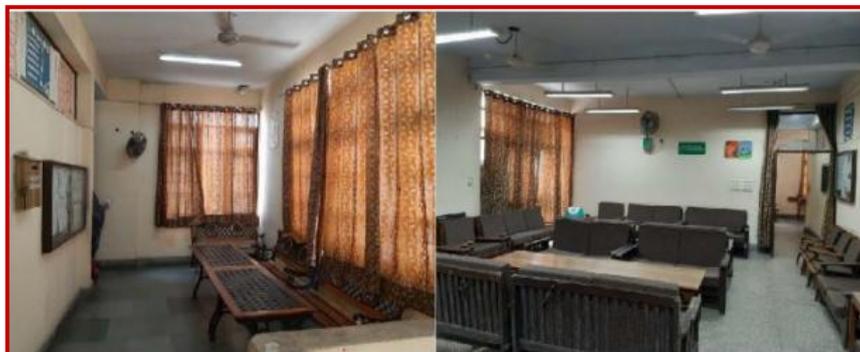
The College has a sprawling playground, courts, and indoor spaces to accommodate sporting activities like basketball, carrom, chess, cricket, football, judo, kabaddi, table tennis and volleyball.

Boys' Common Room

This is a place for relaxation in-between lectures. Indoor sports equipment is available for recreation.

Girls' Common Room

A place for girls where they can relax and interact in private. Its lattice work enclosure has aesthetic appeal. Indoor sports facilities are also provided.



Canteen

The college **canteen** is a students' hub, where hygienically prepared varieties of Indian meals are served. **Ours is one of the first Colleges across University of Delhi to declare its campus a 'Smoke free zone.'**



Medical facilities

The college provides **medical facilities** for all teaching and non-teaching staff and students. Doctors are available at designated timings. Health check-up camps and blood donation camps are conducted regularly by the college NSS unit.

Green Infrastructure

The aesthetically laid out trees, shrubs, and plants of various species, within the premises, validate the importance of greenery in our lives. Seasonal and annual flowering potted plants keep our team of gardeners busy round the year. Their labour reaps a medley of prizes for the college at the prestigious annual flower show of the University of Delhi in February, when students are given time off to watch it.



Bank

Canara Bank operates a branch in the college which provides banking services to all.



Photocopy- cum - Stationery Shop

The campus has a fully functional photocopy-cum-stationery shop located in the ground floor of science block. Routine stationery items on nominal

prices are available in the shop. The shop houses fully functional photocopy facility accessible to students on very nominal charges. Zakir Husain Delhi College mementos are also available from the stationery shop on order.

Parking

Parking of scooters/bikes (not cars) is available in the earmarked parking area for bona-fide students. However, the College does not take any legal responsibility for the loss/theft of the vehicle. Safeguarding helmets is not the responsibility of the parking attendant.

North-East Cell

A special cell is available in the College for students from the North- their well-being. It aims to prevent their racial discrimination and harassment. It is a vibrant society that organises and participates in many cultural, sports and academic activities related to students. In the year Academic Year 2022-23, students organized fresher's meet and also participated in sports activities held by NESSDU (North East Student's Society of Delhi University) in April 2023 and played football (men), Badminton Doubles, Tug of War, Volleyball, Arm Wrestling against students of different colleges. It has been a fruitful year for the students of North East Society as they could participate fully in matches held successfully after the pandemic.



Digital Information on Students

All information on the college is available on the college Website <https://zhdce.ac.in>. Academic and administrative data relating to students – from term-wise attendance to assignment marks of each paper of each course – are uploaded by the office. Students must visit the website, click on Member Login and open Student's Lifecycle to retrieve relevant information. A login ID and password is given to students soon after the academic session begins.

COLLEGE SOCIETIES

STUDENTS' UNION

The Students' Union is a premier elected body which is responsible for coordination between the college and its students. Its membership is compulsory for all the students of the College. It cultivates the qualities of leadership, public speaking, organization, self-expression, and initiative among students. The students are encouraged to organize and participate in various seminars and presentations, providing them with a platform to enhance their abilities. Its objectives are to foster intellectual and cultural development of its members and to give them training in the methods and functioning of democratic institutions. The Union Organizes many **inter- and intra- college competitions**, which receive tremendous support from the students both within and outside the college for freshers Welcome Program. **Zeenat** is the name of the cultural program organized annually by the college students' union.

It is hugely popular for the platform it affords students to showcase their talent for anchoring, dancing, singing Street Play, Extempore, Creative writing, Treasure Hunt, etc and several other entertaining acts. The Students' Union constitute a memorial fund in the name of its former President Azeem, who passed away and award a scholarship to 2/3 needy students of the college.

Career Counselling and Guidance Committee

The Career Counselling and Guidance Committee is intended primarily to assist students in their career planning and to provide information that might help students give an appropriate direction to their aspirations and interests. The committee provides a platform for students to pursue their professional goals with vocational guidance based on analysis of their personalities, talents, and interests. The committee regularly organises career counselling programmes such as lectures, workshops, counselling sessions etc. by people eminent in their respective fields. All students of the college are welcome for career guidance and counselling.

Arts and Culture Society

The Arts and Culture Society of Zakir Husain Delhi College (Evening) is one of its most vibrant societies of our college with students from all the different departments contributing to its vivacity and colour. The Society reaches out to all the students of the college with diverse interests and abilities in the fields of Performing Arts like Dance, Drama, Modelling and Singing. Students with exceptional abilities in the field of

Western and Indian Music (instrumental and vocal), Photography and other Creative arts are also encouraged to participate in the society activities. The college constantly creates opportunities and supports students with exceptional talents by organizing meaningful workshops and training programs for its students before staging their performances in its regular set of events. Our college has organized Arts and Culture events in the past in collaboration with prestigious institutions like the National School of Drama, Sangeet Natak Academy, Delhi and Urdu Academy, Delhi. Many of our students have won accolades, awards, and honors at the national level especially in the field of Drama and Vocal Music. Members of the Faculty work together with student office bearers to make the best of the human and material resources. For staging all major events the college has a huge auditorium with state-of-the-art facilities.

The Arts and Culture Society of Zakir Husain Delhi College, Evening, begins its year with *Jashn-e-Aaghaz* (The festival of initiation) in which the society introduces and stages the talents of fresh students inducted in the new academic session. The introductory program is followed by programs like *Navrang* (a colourful event of performances, inter-college competitions of Song, Dance and Modelling) and *ZakDram* (a dedicated inter-college drama festival) staged by the three years together. The year ends with the annual college event called *Basant*, which presents the collective talent of the last year, ushering in the new year and inspiring the semesters to follow.

Chhavi: The Film and Photography Society

Chhavi, the film and photography society of the Zakir Husain Delhi College Evening is a very vibrant society that believes in bringing out the best endeavors of our students with qualitative engagements throughout the year. In the academic year 2022-23, the society organised many inter and intra college events and many students among the other colleges of the Delhi University and other Universities participated enthusiastically. The society also organised more than five Photo Walk/ Photo Suits at Himayun Tomb, Jama Masjid, Chandani Chowk etc. The annual fest of the film and photography society of the Zakir Husain Delhi College Evening named *BEAUXCA'23* was organised with much enthusiasm and great zeal on 24th February, 2023.

Aawaz: The Debating Society

The aim of the society is to promote the culture of active debate amongst students of all courses in the college. The society aims to set up a stage for debates of various forms and levels, giving opportunity to the students to develop their speaking skills. The society is also actively working to train students in others activities like paper

presentations, essay writing and poetry. The society believes and adheres to the idea of equal opportunities and holistic development of its members. The society is known for its readiness and hard work towards all sort of extra circular activities pertaining to oration and writing.

ACADEMIC SOCIETIES

There are 14 departments and each has its own Academic Society. These organize national conferences, seminars, debates, musical soirees, talks, field trips, and other related co-curricular and extra-curricular activities.

Sifer: The Society of the Department of Mathematics

The Department has its Mathematics' Society which conducts the annual Mathematics fest under the banner of "Sifer". The mathematics fest organizes seminars, workshops, Mathematical games, quizzes, Sudoku etc.

Sarmaya: The Society of the Department of Commerce

It is one of the oldest and most functional society and is growing at an expeditious rate. The society helps the students to avail ample opportunities to widen their horizons and quench their curiosity apart from helping them sharpen their skills. "SARMAYA" has organized several events, seminars, activities, and academic visit throughout the year. As a community we understand the importance support plays in any organization and try to maintain good association in the corporate world.

Every academic year the society organizes various events starting from "Freshers Welcome," a welcome to first year students to the department giving them an opportunity to showcase their talents and get familiar with the department all the way. Every year the members of the society organize a programme on 5th September to acknowledge the efforts put in by the teachers for the development of the students. A fun round for all the teachers is organized wherein the teachers are asked some fun questions by the students. Video messages by the former students of the college wishing the teachers and their roles in life are also generally shown.

The annual event "**Explorica**" of commerce society in which the Society organizes academic and cultural extravaganza which had witnessed participation of students across various colleges in Delhi and NCR. The students test their nerves and showcase their talent in various events such as Quiz, Debate, Mock Stock, Group Dance, Play, Nukkad Natak, Essay Writing, Rangoli and Fashion show. The winners get awarded

with cash prizes and gift hampers. The overall objective is to inculcate the sense of managing, hosting, and organizing an event. The annual event of the Commerce Society being a conducive in-house event of the department, which operate without any counsel or monitoring from the professionals, the efforts of students along with the guidance of teachers made it possible to overwhelmingly receive appraisal across all the individuals whom had witnessed the events.

Besides that, many seminars and special lectures are conducted under this banner for students in every academic year related to CAT preparation, GD and interview preparation, Fashion Designing, and on various other topics.

Industrial Visits are also being held by the Department of Commerce to improve student's inter personal skills and get a glimpse of the corporate world. Students visited many industries of Uttarakhand, Shimla, Himachal Pradesh, and Bombay. Tours to Goa, Jaipur, Udaipur, Agra, Punjab, and Bir Billing (H.P.) were also arranged for students accompanied with Teachers.

Summer internships: Students pursue internships in companies during the summer and this has been the most enriching experience for them as they get to see the real corporate world and they also learn a lot by working with senior people who train them during the entire period. They get to work on live projects and can learn a lot by practical experience. They become more focused and as a result of which they work with a more professional approach.

Ecche: Bengali Literary Society

'Ecche' - Bengali Literary Society, Zakir Husain Delhi College Evening had organised their Bengali Literary Festival 'Kobitar Ekk Sondhya' on 22nd March, 2023 in the College A.V Room. 21st March was celebrated as World Poetry Day in the whole world. In the continuation of that, Bengali Department celebrated the day in their own way. There were 15 renowned poets of Delhi, who did the recitation of their selective poetries. Professor Amitava Chakraborty, The Head of The Department of Modern Indian Language and Literary Studies, Delhi University and the Dean of Arts Faculty of Delhi University was present to that event as a Chief Guest. Faculty and students of different DU colleges were present there.

Neetisaar: The Civil Service Society, Department of Political Science

The Civil Service Society of Zakir Husain Delhi College Evening, University of Delhi is a society that works to impart knowledge to civil service aspirants in the college and also works on grooming personalities of students through academic and general awareness. The society is an initiative of the Department of Political Science of our college that provides a platform to the students for precise study materials, guidance and exchange of knowledge vital for clearing civil service examination. It also organises seminars and workshops to have an interaction of academic discourse with the students. NEETISAR'23 took place on 25 April 2023 in AV Room. The program was organised to build the strategy to clear the UPSC exam in collaboration with KHAN STUDY GROUP. Almas Hussain mam (Faculty member of Khan study group) was the chief speaker in this session.



The society also also executed several online and offline weekly Tests based on the Prelims pattern.

Pratibimb reflects all academic and extracurricular activities conducted by the Department of Political Science of our college. All the honours students of the political science department are members of this society. Society has regularly organised

seminars, workshops and national conferences for its students and invited scholars of national and international repute for academic deliberation and lectures. Apart from the academic exchange of knowledge, the society also organises many cultural and academic events and competitions at inter and intra-college levels involving the participation of students.

Philosophy Society

Philosophy Society organized a two-day National Workshop on the 'Philosophical Thoughts of Dr. B.R. Ambedkar'.

Sanskrit Society

The Sanskrit Society provides a platform through which students can show their talent in different extra-curricular activities. It organizes lectures, workshops, quizzes, and inter-college competitions. The aim of this Society is to encourage the students for participation in various exciting events. All these activities improve the skills of students and expand their knowledge also.

English Literary Society

The English Literary Society is a very active one and organizes various talks and programmes, with the highlight being the departmental **Literary Fest – Zaklit**. From street plays to students’ seminars, from photography competitions to turn-coat debates – the program has been full of exciting events and prizes, in its previous editions. *Vesper* – the college magazine in English – is also edited by the Department, by an editorial board comprising both teachers and students. Offering intellectual rigour as well as a vibrant space for extra-curricular activities, the Department creates an enabling milieu for each student to learn and grow.

Anjuman-e-Farsi: The Society of the Department of Persian

Persian Society (Anjuman-e-Farsi) is an academic cum cultural society of college and the main objective of the society is to encourage students to understand Persian culture and literature. Most of the time Society invites many scholars of Persian & Arabic languages from different universities to present their talent and abilities. The presence of globally renowned Persian poet, Mustafa Rehimandost from Iran was a memorable moment. He interacted with the students & recited his verses in the gathering. Society also invites international scholars under which Professor Eva Orthmann, Institute of Oriental & Asian Studies, University of Bonn (Germany) delivered a lecture on ‘Astrology in the Mughal Court’ in the programme organized by the society. The society organizes various cultural and academic activities like poetry reciting qawwali etc. It organized Ghazal Saraai program on Wednesday, February 22, 2023.

The Environmental Studies Society

The Environmental Society of Zakir Husain Delhi College (Evening) is a college-based club run by the teachers and students which aims to enlighten people about the importance of environmental issues and various methods of sustainable development. Throughout the year the society sees a wide array of interesting sessions, trips, competitions, and seminars to enhance awareness among the participants towards the environment. Therefore, the working of the society is towards celebrating the diversity and beauty of the environment and making everyone more inquisitive and conscious about its issues.

- **Documentary Screening on Project Tiger:**

Environmental Studies Society organized a class room documentary screening on “Project Tiger.” The students of course B.A. (P) X-4 watched the documentary and participated in the detailed discussions afterwards.

- **“Say No to Crackers” Campaign**

“Say No to Crackers” Campaign was organized in the college campus and students were advised not to use the crackers during Diwali celebrations.

- **World Forest Day**

Environmental society also celebrate the “World Forest Day” on 21st March, every year. Students are asked to prepare charts on various topics related to importance, problem, and conservation of forest.

- **World Water Day**

Student also celebrate “World Water Day” on 22nd March, Posters depicting the importance of water are displayed on the college notice boards.

NSS (National Service Scheme)

The National Service Scheme is an Indian government-sponsored flagship for public service program conducted by the Ministry of Youth Affairs and Sports of the Government of India. Popularly known as NSS, the scheme was launched in Gandhiji's Centenary year in 1969.

NSS is one of Flagship Societies of Zakir Husain Delhi College (Evening), University of Delhi under Sports and Youth Ministry Government of India. It provides opportunity to the student youth Graduate & Post Graduate at colleges and University level of India to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands on experience to young students in delivering community service. Since inception of the NSS in the year 1969, the number of students strength increased from 40,000 to over 3.8 million up to the end of March 2018 students in various universities, colleges and Institutions of higher learning have volunteered to take part in various community service programmes.

The NSS Badge Proud to Serve the Nation:

Motto: The motto of National Service Scheme is **NOT ME BUT YOU**

Benefits of Being a NSS Volunteer

A NSS volunteer who takes part in the community service programme would either be a college level or a senior secondary level student. Being an active member, these student volunteers would have the exposure and experience to be the following:

- An accomplished social leader
- An efficient administrator
- A person who understands human nature



Adventure Program

The camps are held every year which are attended by approximately 1500 NSS volunteers with at least 50% of the volunteers being girl students. These camps are conducted in Himalayan Region in the North and Arunachal Pradesh in North East region. The adventure activities undertaken in these camps includes trekking of mountains, water rafting, Para-sailing and basic skiing.

NSS Republic Day Parade Camp:

The first Republic Day Camp of NSS Volunteers was held in 1988. The camp takes place in Delhi between 1st and 31st January every year with 200 NSS selected volunteers who are good in discipline, March-past, and cultural activities.

A Contingent of selected NSS volunteers participates in the Republic Day Parade at Rajpath, New Delhi on 26th of January every year in accordance with the guidelines and requisition of the Ministry of Defence. It provides a chance to develop overall personality of the student volunteers and constitute the bond of patriotism, national integration, brotherhood, and communal harmony.

National Youth Festivals

National Youth Festivals are organized every year from 12th to 16th January by the Government of India, Ministry of Youth Affairs & Sports in collaboration with the State Governments in different parts of the country. Eminent guests, speakers and youth icons are invited to address and interact with about 1500 participating NSS volunteers during the National Youth Festivals.



Sports

The College encourages students to participate in various sports. They can join any of the following sporting activities and clubs, subject to eligibility and selection by the respective selection committees: Basketball, Carrom, Chess, Cricket, Football, Judo, Kabaddi, Table-tennis, and Volleyball. About 20 sportspersons will be admitted in the above-mentioned sports, except

Carrom, as per the University of Delhi Guidelines.

NCC (National Cadet Corps)

The NCC unit of Zakir Husain Delhi College is very active and the heart of the 7th battalion, Delhi, group “C”. Under the guidance and commendable leadership of Lt. (Mr.) Pradeep Kumar Singh, NCC officer, ZHDC, the corps stand tall and proud among all other colleges in the entire Delhi directorate. The cadets of ZHDC attended various local as well as national camps held during the session. Some camps, events were attended and participated by the cadets of the Zakir Husain Delhi College, under the guidance and leadership of the Lt. (Mr.) Pradeep Kumar Singh in the academic Year 2022-23 are as follows:



1. Republic Day Camp: SUO Sahil Bisht, JUO Adarsh Dubey & Flying Cadet did prestigious Republic Day Camp 2023 on 28th January 2023.

2. Ek Bharat Shresth Bharat Camp: JUO Aman represented Delhi and did exceptionally well in ‘Ek Bharat Shresth Bharat’ Camp in Nagrota, Jammu and Kashmir.

3. Prime Minister rally 2023: Cadet Lucky Sisodia participated as a leading dancer in the Prime Minister Rally 2023.

4. Shivaji Trekking Camp: Cadet Hardeek,

Cadet Ritesh and Cadet Gaurav Yadav attended and got appreciation award in Shivaji Trekking Camp held in Kolhapur, Maharashtra. They did exceptionally well.

5. Army Attachment Camp: Cadet Himanshu Pandey, Cadet Hariom, Cadet Saurav and Cadet Aman Nagar attended Army Attachment camp in Meerut Cantt. And got rigorous training of Army.

Apart from this, the NCC Cadets also participated in world Yoga Day, Blood Donation Camp, and Puneet Sagar Abhiyan. Throughout the year, Cadets organised several outreach program and social awareness programs.

ECO CLUB

Panchtatva: Eco-Club, organised Saksham-22 in the college premises, initiated by the Ministry of Petroleum and Natural Gas. For the selection of enthusiastic students, the society conducted a recruitment drive in January 2023. A field trip was organised to visit the Yamuna Biodiversity Park, which harbors a wide range of ecosystems indigenous.



Another field trip was organised to the New Delhi World Book Fare, Pragati Maidan, to celebrate and witness the India's second biggest and oldest book fair. In the March 2023 the society organised the biggest fest of the college "Panchtatva" day 1 of the event consisted of pot painting, nature shayari and poem & tie-dye competition.

Day 2 was more inclined towards the cultural celebration, nukkad natak, fashion show and talent hunt competition. 30 stalls were installed by the students of different colleges of Delhi. The annual farewell ceremony organized to bid adieu the outgoing senior student post holders. A pledge and sign campaign were organised on the World Earth Day to raise awareness about environmental issues among the college community.



Cultural Council, University of Delhi

To discover, develop, train, and promote socio-cultural talents and interests among the students and staff of the University of Delhi, the Cultural Council of Delhi University offers several programmes and projects.

The Clubs/Societies are run by student leaders with the guidance and support of Staff

Advisors drawn from Departments/Colleges and under the overall executive control of the Dean, Cultural Affairs, University of Delhi.

Rs. 5.00 is charged from every student of the University of Delhi in each academic session, as Cultural Council fee.

COLLEGE ANNUAL FUNCTION

Annual Day forms an integral part of our college activities. It is an occasion of celebration, felicitation, feast, and festivity when students present not only their wonderful performances but also receive honours for their curricular and co-curricular achievements

The presentation of annual report of college activities is a special feature of the annual day function. Felicitation and distribution of certificates of merit is due acknowledgement to the students of the college for their exemplary performance in different academic pursuits. Championship in sports and games, NCC, NSS and other extracurricular activities are celebrated and awarded with certificates, prizes, and accolades. The cultural activities performed by students enhance the grandeur of the event. College magazine is presented to the guest of Honour and the Chief Guest on this occasion.

Our college has been enthusiastically celebrating the Annual day. Under the patronage of our Principal Professor Dr. Masroor Ahmad Beg, the year 2016 witnessed a grand Annual Day celebration in which the Honourable Minister of Communications and Information Technology Shri Ravi Shankar Prasad as the Chief Guest presided and addressed the audience and encouraged to use technology for a better India.

The academic session 2017 was again a great time for celebrating the Annual Day and the Chief Guest Prof. N.K Taneja, Vice Chancellor, Chaudhary Charan Singh University, Meerut, addressed the students and blessed them with inspiring words “touch the zenith of success”.

In 2018, the honourable Union Minister of Minority Affairs Shri Mukhtar Abbas Naqvi readily accepted our invitation out of his heavy official engagements and interacted with our faculty and students. His futuristic vision to provide a long-term solution to illiteracy and stagnated social, political awareness among the underprivileged and minority community followed by eradicating all the detrimental elements and bring them into the constitutional stream. At the 60th edition of this function in 2019 students received awards at the hands of the Chief Guest, Professor N.K. Taneja, Vice-Chancellor of

Chaudhary Charan Singh University, Meerut, in the presence of Professor S. P. Singh, the then Chairperson of College Governing Body.

Annual Convocation

Zakir Husain Delhi College Evening is one of the few Delhi University Colleges where Convocation is held. It was started two years back after the initiative by the Young and Dynamic Principal of the College Prof. (Dr.) Masroor Ahmad Beg.



- The first convocation programme held in 2017 witnessed the presence of Prof. Arvind Kumar Dixit, the Vice-Chancellor Dr. Bhim Rao Ambedkar University, Agra. (Erstwhile known as Agra University). As the Chief Guest, honourable Dr Dixit shared his experiences of academic world and motivated the students to serve humanity and protect integrity.
- The 2nd Annual Convocation of the college was held on 2nd April, 2018. The Chief Guest for the occasion was Professor Jagdish Mukhi, Honourable Governor of Assam, who enthused the audience with his inspirational speech. The Guest of Honour was Professor Shri Prakash Singh, Chairman of Governing Body of the college.
- The Third Annual Convocation was held in 2019. The Hon'ble Governor of Tripura Shri Ramesh Bais was the Chief Guest of the function. He encouraged students to remain committed to develop a law-abiding, corruption-free, and excellence-oriented educational institution.

Placement Cell

The Placement Cell is constituted to invite reputed companies to our campus to enable our students to secure part-time and full-time employment on completion of their stay in the college. With the coordinated effort of the faculty wing and the students' wing it succeeded in benefiting many students from different courses. The Data-Flow Group, a leading global service provider, Genpact Navigo, Vivo India, Net One, Angel Broking, IIPTA and Phoenix Tech were the firms called and came to select several among our students for placement. Internships provide exposure to students to gather knowledge and experience in companies from diverse sectors IDBI Federal Life Insurance Co Ltd. selected our students for internship.

Internal Quality Assurance Cell (IQAC)

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC must ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

Mentorship Scheme

Every member of the teaching staff is assigned the task of grooming a group of 10-12 students. The programme aims to encourage close interaction between the mentor and the mentee.

Gandhi Study Centre

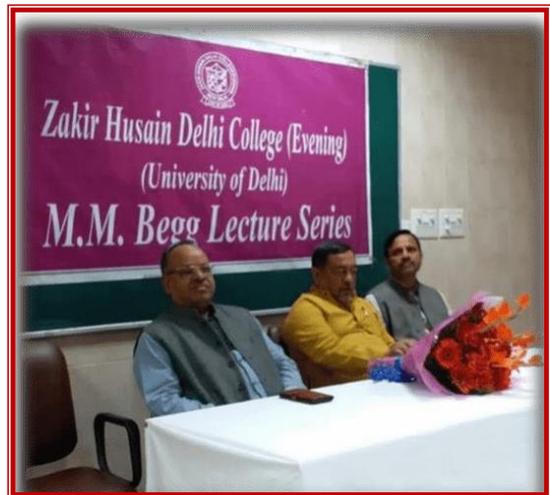
The Gandhi Study Circle is an initiative of DU and Zakir Husain Delhi College Evening. The forum aims to spread Gandhi's message of peace and non-violence especially among the youth and students through organizing various public events and activities throughout the year. The Circle helps in familiarizing students with Gandhian concepts and values through the regular conduct of seminars, debates and discussions, in which Gandhian scholars are invited.

The centre seeks to discover the relevance of Gandhi's philosophy, especially in the contemporary scenario. The forum aims to bring within its fold various socio-political

and economic problems that plague our country today. The centre had held many public events and activities in the past in collaboration with Gandhi Bhawan, DU. A visit to Gandhi Smriti & Darshan Samiti and the National Gandhi Museum is regularly organised for students to make them familiar with Gandhian thought and values.

M. M. Begg Lecture Series

The Mirza Mehmood Begg Memorial Lecture, in memory of the legendary founder Principal of the college from 1947-1964, was organized in 2016, 2017, 2018 and 2019 respectively. Mirza Mehmood Memorial Lecture was instituted to honour an eminent educationist, nationalist and a very popular Principal of Zakir Husain Delhi College. Padmashree Professor Sukhadeo Thorat was invited to deliver the third lecture in the series. Prof. Bidyut Chakrabarty, the Vice-Chancellor of Vishwa Bharti

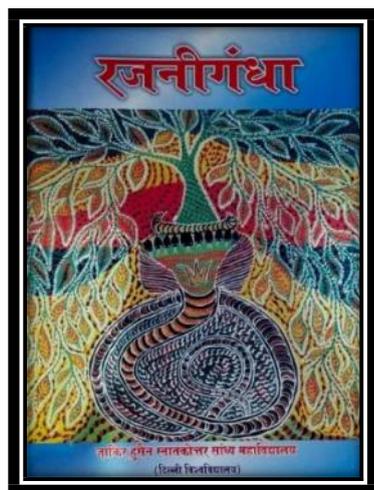


University, West Bengal, has also elated the dignity of this prestigious lecture series by his inspiring and highly informative speech.

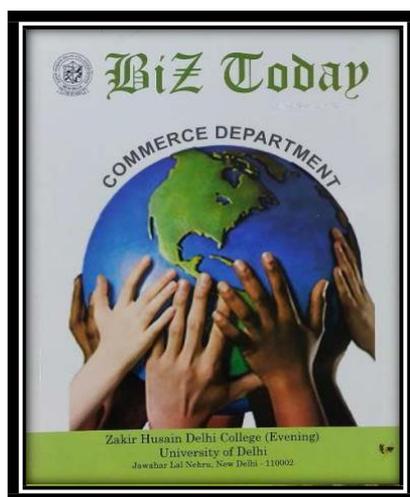
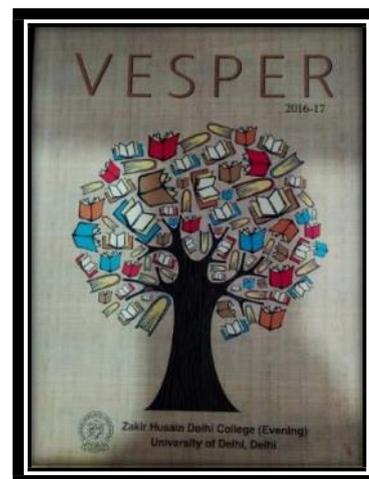
COLLEGE MAGAZINES

The College publishes five annual magazines. Students from all disciplines are encouraged to submit critical essays, short stories, articles, poems, reports, travelogues etc. for publication in these magazines. They also help bring out these magazines by serving on the editorial board as student editors.

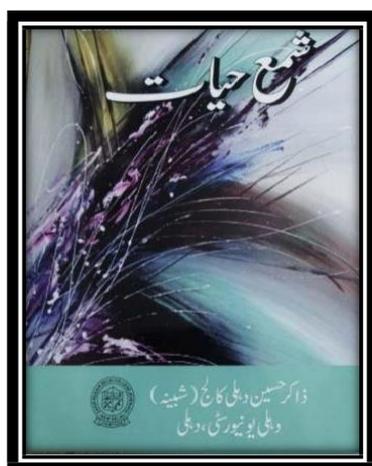
Hindi (*Rajnigandha*)



English (*Vesper*)



Commerce (*Biz Today*)



Urdu (*Sham-e-Hayat*)



Bengali (*Krishti*)

Scholarships/Financial Assistance

Wakf Council Scholarships

The Central Wakf Council offers a limited number of scholarships and ad-hoc grant to meritorious students of lower-income groups.

Financial Assistance to Students

Financial assistance is granted to deserving students out of the Students' Aid Fund. No such assistance is provided to M.A. students. For details, contact the office.

H.H. Zuberi Aid Fund & R. Venkatesan Aid Fund

Financial Assistance is available to needy/deserving students at the time of admission.

Nidhi Devgan Memorial Award

The College awards a sum of Rs. 2000/- to the student of B.A. (Hons.) English (who secures the highest marks in all three years put together) in memory of Ms. Nidhi Devgan, who was a lecturer in the Department of English of this College.

Shyama Saxena Award

Rs. 1000/- is given to the student who obtains highest marks in Sanskrit (but not less than 60%) in his / her first-year session.

Arunabh Borgohain Memorial Award

Rs. 3000/- is awarded by the College to each of the two toppers of B.A. (Hons.) English - first year, and second year.

National Scholaships

Students can apply for scholarships under various categories through the National Scholarship Portal at <https://scholarships.gov.in>

Mohd. Azeem Memorial Award

Mohd. Azeem, the President of the Students' Union 2016 met with an untimely death in April 2017. An award has been instituted in his memory.

National Scholarship Portal

National Scholarships Portal is one-stop solution through which various services starting from student application, application receipt, processing, sanction, and disbursement of various scholarships to Students are enabled. National Scholarships Portal is taken as Mission Mode Project under National e-Governance Plan (NeGP).

Vision

National Scholarships Portal is one-stop solution through which various services starting from student application, application receipt, processing, sanction, and disbursement of various scholarships to Students are enabled.

This initiative aims at providing a Simplified, Mission-oriented, Accountable, Responsive & Transparent '**SMART**' System for faster & effective disposal of Scholarships applications and delivery of funds directly into beneficiaries account without any leakages.

Mission

The Mission Mode Project (MMP) of National Scholarships Portal under the National e-Governance Plan aims at providing common electronic portal for implementing various Scholarships schemes launched by Union Government, State Government and Union Territories across the country.

Objectives

- Ensure timely disbursement of Scholarships to students
- Provide a common portal for various Scholarships schemes of Central and State Governments
- Create a transparent database of scholars
- Avoid duplication in processing
- Harmonisation of different Scholarships schemes & norms
- Application of Direct Benefit Transfer

Guidelines for Registration on National Scholarship Portal for Academic Year 2023-24

Students applying for scholarship for the first time (**Fresh Students**) need to "**Register**" on the portal as fresh applicant by providing accurate and authenticated information as printed on their documents in the "**Student Registration Form**". The registration form is required to be filled by parents / guardian of students who are below the age of 18 years on the date of registration.

Before initiating registration process, students / Parents / guardian are advised to keep the following documents handy:

1. Educational documents of student
2. Student's Bank account number and IFSC code of the bank branch

Note: For pre matric scholarship scheme, where students do not have their own bank account, parents can provide their own account details. However, parents account number can only be used against scholarship applications for maximum two children.

3. Aadhaar number of the student
4. If Aadhaar is not available, then Bona fide student certificate from Institute / School and
5. Aadhaar Enrolment ID and Scanned copy of Bank passbook
6. If Institute/School is different from domicile state of the applicant, then Bona fide student certificate from Institute / School.

For more details Students seeking scholarship can Login

National Scholarship Portal

Ministry Of Electronics & Information Technology, Government of India

IMPORTANT INFORMATION / INSTRUCTIONS

- Read the prospectus carefully.
- Students are advised to see the General Notice Boards regularly.
- **RTI Handbook** is available in the Library at Counter No. 001.
- For **maintenance of discipline among students** of the University, *see Ordinance XV-B*.
- **Ragging in any form is strictly prohibited**, within the premises of College/Department or Institution and any part of the Delhi University System as well as on public transport. *See Ordinance XV-C*.
- **Prohibition of and Punishment for Sexual Harassment** - As per the University of Delhi notification dated 09-01-2014, the Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act 2013 has come into effect from 09-12-2013. *See Ordinance XV-D*.
- **Students, on admission, are issued Identity Cards which they should always carry with them. Students without Identity Cards are denied entry.** Identity Card shall be issued at specified times only after all the documents have been submitted.
- Under no circumstance will students be allowed to change the course to which they have been admitted.
- Start attending classes from the beginning of the session.
- Classes are held from 4 pm to 9 pm Monday to Saturday.
- The College Office and Library remain open between 3 pm and 9 pm on all working days. Read the Library Notice Board regularly.
- Return library books within the period specified, failing which overdue charges will be imposed.
- Make proper use of the library. Do not tear pages. Marking the books is also taken as damage to the book.
- Being regular and punctual in attending lectures, tutorials and preceptorials is mandatory. It also improves your academic performance.
- Students must fulfil all the conditions of Internal Assessment.
- Attendance rules are strictly implemented. Students, who fail to obtain 67% attendance in lectures/tutorials/preceptorials every semester, are not allowed to

appear in the examination. No request for concession in attendance, or Internal Assessment, from students pursuing courses of study outside the college, will be entertained.

- Students enrolled in Computer Courses or any other courses in the evening, should not seek admission to this College.
- An examination form has to be filled and submitted along with the examination fee every semester. On failing to do so, a student will not be allowed to appear in the semester examination. For dates and fee schedule see the Notice Board or log into the college website.
- Medical Certificate from Government Hospitals / Government Dispensaries and Private Hospitals may reconsider the purpose of giving weightage in class attendance. Certificates issued by individual private practitioners will not be considered.
- The College expects students to conduct themselves with dignity and propriety, in their thoughts, speech and action, in and outside the College.
- Acquaint yourself with the name of the Conveners of the different Committees and contact the appropriate Convener for your interests or problems.
- The College reserves the right to disallow migration to any student of any course/semester from the college.
- The University of Delhi partners with Delhi Police and the World Lung Foundation, South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in our college.

TEACHERS-IN-CHARGE

| | |
|--------------------------|-----------------------|
| Dr. Zafeeruddin | Arabic |
| Dr. Md. Jamilur Rehman | Bengali |
| Prof. Pakiza Samad | Commerce |
| Prof. Sharad Ranjan | Economics |
| Dr. Anas Tabraiz | English |
| Dr. Mr. Arbin Kr. Thakur | Environmental Studies |
| Mr. Vikesh Kumar Meena | Hindi |
| Dr. Babli Parveen | History |
| Dr. Kalpana Shukla | Mathematics |
| Dr. Fauzia | Persian |
| Dr. Sooraj Kumar Maurya | Philosophy |
| Dr. Shubhra Pant Kothari | Political Science |
| Dr. Anju | Sanskrit |
| Prof. Shahina Tabassum | Urdu |

FACULTY

ARABIC

| | |
|-----------------|------------------|
| Dr. Zafeeruddin | M.A., Ph.D. (DU) |
|-----------------|------------------|

BENGALI

| | |
|--------------------------|-----------------------|
| Prof. Munshi Mohd Younus | MA., Ph.D. (Jadavpur) |
|--------------------------|-----------------------|

| | |
|------------------------|------------------|
| Dr. Md. Jamilur Rahman | M.A., Ph.D. (DU) |
|------------------------|------------------|

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|------------------|------------------|
| Dr. Tilak Sarkar | M.A., Ph.D. (DU) |
|------------------|------------------|

| | |
|-----------------------|------------------|
| Dr. Shreeta Mukherjee | M.A., Ph.D. (DU) |
|-----------------------|------------------|

COMMERCE

| | |
|--------------------|-------------|
| Ms. Shabana Wiquar | M.Com. (DU) |
|--------------------|-------------|

| | |
|--------------------|---|
| Prof. Pakiza Samad | M.Com., M.Phil., (DU), Ph.D. (Rohilkhand) |
|--------------------|---|

| | |
|------------------|-----------------------------|
| Prof. Mohd Shoeb | M.Com., M.Phil. (DU), Ph.D. |
|------------------|-----------------------------|

| | |
|------------------|---------------------|
| Dr. Iqbal Sayeed | M.Com., Ph.D. (AMU) |
|------------------|---------------------|

| | |
|------------------------|---|
| Prof. Rajanikant Verma | M.Com, M.Phil., Ph.D., LLB (DU) DOEACC "O" Level |
|------------------------|---|

| | |
|-------------------|------------------------------|
| Dr. Urmila Bharti | M.Com., M.Phil., Ph.D. (HPU) |
|-------------------|------------------------------|

| | |
|---------------------|--------------------|
| Dr. Ankush Bhargava | M.Com., Ph.D. (DU) |
|---------------------|--------------------|

| | |
|--------------------|----------------------|
| Mr. Bharat Khurana | M.Com., M.B.A. (IPU) |
|--------------------|----------------------|

| | |
|------------------|---------------------|
| Dr. Mohd. Kashif | M.Com., Ph.D. (JMI) |
|------------------|---------------------|

| | |
|------------------------|--------------------------------|
| Mr. Mohammad Sajid | M.Com., M.A. (Economics) (JMI) |
| Ms. Garima | M.Com. (DU) |
| Mr. Aamir Khan | M.Com. (IGNOU) |
| Ms. Sonam Kumari Gupta | M.Com. (DU) |
| Ms. Sunita Yadav | M.Com., M.B.A. (GTU) |
| Mr. Varinder Kumar | M.Com. (DU) |

ECONOMICS

| | |
|-----------------------|--------------------------------|
| Mr. Asmi Raza | M.A., M.Phil. (JNU) |
| Prof. Sharad Ranjan | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Jai Kishan | M.A., Ph.D. (Kurukshetra) |
| Dr. Raushan Kumar | M.A., M.Phil. (JNU) Ph.D. (DU) |
| Dr. Sarabjeet Kaur | M.A., Ph.D. (GNDU, Amritsar) |
| Mr. Arun Kumar | M.A. (DU) |
| Ms. Taramati | M.A. (DU) |
| Mr. Vivek Babbar | M.A. (IGNOU) |
| Mr. Amarbahadur Yadav | M.A. (JNU) |

ENGLISH

| | |
|-------------------------------|----------------------------------|
| Ms. Poonam Kaul | M.A., M.Phil. (DU) |
| Prof. Tejaswini Nandkumar Deo | M.A., M.Phil. (JMI), Ph.D. (DU) |
| Dr. Shubhra Ray | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Madhumita Chakraborty | M.A., M.Phil., Ph.D. (JNU) |
| Dr. Anas Tabraiz | M.A., M.Phil. (DU) Ph.D. (JNU) |
| Dr. Al Moohshina Muzzammil | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Sanjib Kumar Baishya | M.A., M.Phil. (DU) Ph.D. (JMI) |
| Dr. Hari Prasad | M.A., M.Phil. (DU), Ph.D. (JNU) |
| Ms. Nahid Sana Khan | M.A., Ph.D. (MU) |
| Mr. Saksham Arora | M.A.(DU) |
| Dr. Vikas Jain | M.A., M.Phil. (JMI), Ph.D. (JNU) |
| Dr. Simi Rizvi | M.A., Ph.D. (AMU) |
| Ms. Meenakshi Sharma | M.A.(DU), M.A.(IGNOU) |

ENVIRONMENTAL STUDIES

| | |
|----------------------|--------------------|
| Dr. Smita Sundaram | M.Sc., Ph.D. (JNU) |
| Mr. Arbin Kr. Thakur | M.Sc. (DU) |

HINDI

| | |
|--------------------------|----------------------------|
| Prof. Lal Jee | M.A., Ph.D. (DU) |
| Dr. Neelima Chauhan | M.A., M.Phil., Ph.D. (DU) |
| Dr. Padma Ram Parihar | M.A., M.Phil., Ph.D. (JNU) |
| Mr. Vikesh Kumar Meena | M.A., M.Phil. (JNU) |
| Dr. Prabhat Ranjan | M.A., M.Phil., Ph.D. (DU) |
| Dr. Sanjay Gautam | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Anil Sharma | M.A., M.Phil., Ph.D. (DU) |
| *Dr. Raj Kumari | M.A., Ph.D. (DU) |
| *Dr. Pankajendra Kishore | M.A., Ph.D. (DU) |
| *Dr. Abdul Hafeez | M.A., Ph.D. (JNU) |

HISTORY

| | |
|-------------------------|---------------------------------------|
| Dr. Ranjan Anand | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Laxman Kumar Jain | M.A., M.Phil. (DU), Ph.D. (JNU) |
| Dr. Shams Tabrej | M.A., M.Phil. Ph.D. (JNU) |
| Mr. Shobhan Singh | M.A., M.Phil. (JNU) |
| Dr. S. K. Rout | M.A., M.Phil., Ph.D. (DU) |
| Dr. Babli Parveen | M.A., M.Phil., Ph.D. (JNU) |
| Dr. Tariq Khan | M.A., Ph.D. (AMU) |
| Mr. Vikash Ranjan Singh | M.A., M.Phil. (DU) |
| Dr. Poonam | M.A., Ph.D. (University of Rajasthan) |

MATHEMATICS

| | |
|--------------------|---------------------|
| Dr. Mohammad Asif | M.A., Ph.D. (AMU) |
| Dr. Kalpana Shukla | M. Sc., Ph.D. (BHU) |

PERSIAN

| | |
|--------------------------|---------------------------|
| Dr. Fauzia | M.A., M.Phil., Ph.D. (DU) |
| *Dr. Nazneen | M.A., Ph.D. (DU) |
| *Dr. Dr. Khursheed Ahmed | M.A., Ph.D. (DU) |
| *Mr. Sushil Kumar | M.A., M.Phil. (JNU) |

PHILOSOPHY

| | |
|-------------------------|--|
| Dr. Zafer Iqbal | M.A., Ph.D. (Garhwal University) |
| Dr. Sooraj Kumar Maurya | M.A., Ph.D. (University of Allahabad) |
| Dr. Manoj Kumar Yadav | M.A., Ph.D. (DDU Gorakhpur University) |

POLITICAL SCIENCE

| | |
|-------------------------------|---|
| Prof. Sanjay Kumar | M.A., M.Phil. (DU) Ph.D. (DU) |
| Dr. Praveen Kumar Priyadarshi | M.A., M.Phil. (DU) Ph.D. (London School of Economics) |
| Dr. Mohd. Tariq Sayeed | M.A., M.Phil., Ph.D. (AMU) |
| Prof. Islam Ali | M.A., M.Phil., Ph.D. (DU) |
| Dr. Shubhra Pant Kothari | M.A., M.Phil. (DU), Ph.D. (JNU) |
| Dr. Om Prakash Dahiya | M.A., M.Phil., Ph.D. (JNU) |
| Dr. Shahla Tabassum | M.A., Ph.D. (JNU) |
| Dr. Amreen | M.A., M.Phil., Ph.D. (DU) |
| Dr. Kuver Pranjali Singh | M.A., M.Phil., Ph.D. (DU) |
| Dr. Renu Kumari | M.A., M.Phil., Ph.D. (JNU) |
| Dr. Arvind Kumar Mishra | M.A., Ph.D. (BHU) |

SANSKRIT

| | |
|--------------------------|------------------------------|
| Dr. Priti Kaushik | M.A., Ph.D. (DU) |
| Dr. Manjula Gupta | M.A., Ph.D. (DU) |
| Dr. Anju | M.A., Ph.D. (DU) |
| Dr. Sameer Kumar Mishra | M.A., M.Phil., Ph.D. (DU) |
| Dr. Vijay Narayan Gautam | M.A., Ph.D. (SLBSRSV, Delhi) |

URDU

| | |
|-------------------------|------------------------------------|
| Prof. Mazhar Ahmed | M.A., Ph.D. (DU) |
| Prof. Mohd Naushad Alam | M.A., M.Phil., Ph.D. (DU) |
| Dr. Pankaj Kant Rajan | M.A., M.Phil., (CCSU Meerut) Ph.D. |
| Prof. Zahir Ali Khan | M.A., M.Phil., Ph.D. (JNU) |
| Prof. Shahina Tabassum | M.A., M.Phil., Ph.D. (DU) |
| Dr. Aaliya | M.A., M.Phil., Ph.D. (DU) |
| Dr. Mohammad Yusuf | M.A., M.Phil., Ph.D. (DU) |
| Dr. Md. Muzaffrul Hasan | M.A., M.Phil., Ph.D. (DU) |
| Dr. Santosh Kumar | M.A., M.Phil., Ph.D. (DU) |

*Adhoc

COLLEGE COMMITTEES

| | |
|----------------------------------|--|
| Prof. Munshi Mohd. Younus | Secretary, Staff Council |
| Admission Committee | |
| Prof. Pakiza Samad | Convenor |
| Prof. Shahina Tabassum | Co-Convenor |
| Dr. Anas Tabraiz | Co-Convenor for B. A. (Prog.) |
| Prof. Sanjeeb Kumar Baishya | Member |
| Dr. Urmila Bharti | SC/ST Admission-Nominated |
| Dr. Mohd. Asif | OBC Admission |
| Prof. Pakiza Samad | Commerce Admission-Nominated |
| Dr. Hari Prasad | Staff Council Nominee for Sports Quota |
| All Teachers-in-charge | Members |
| Admission Councillors | All Teacher-in-charge |
| NEP Committee | |
| Prof. Pakiza Samad | Convener |
| Prof. Madhumita Chakraborty | Co-Convener |
| All Teachers-in-charge | Members |
| Sports Committee | |
| Dr. Hari Prasad | President |
| Prof. Tejaswini N. K. Deo | Member |
| Dr. Abdul Hafeez | Member |
| Canteen Committee | |
| Prof. Laxman Kumar Jain | Convener |
| Dr. Raushan Kumar | Member |
| Dr. Chandan Kumar | Member |
| Dr. Khursheed Ahmad | Member |

| Proctorial Board | |
|--|--------------------------|
| Prof. Rajanikant Verma | Proctor |
| Prof. Zaheer Ali Khan | Member |
| Prof. Munshi Mohd. Younus | Member |
| Prof. Naushad Alam | Member |
| Prof. Shahina Tabassum | Member |
| Prof. Sanjib Kumar Baishya | Member |
| Dr. Mohammad Asif | Member |
| Dr. Shubra Pant Kothari | Member |
| Dr. Manoj Kumar Yadav | Member |
| Dr. Sooraj Kumar Maurya | Member |
| Dr. Om Prakash Dahiya | Member |
| Dr. Zafeeruddin | Member |
| Mr. Arbin Kr. Thakur | Member |
| Workload Committee | |
| Prof. Pakiza Samad | Convener |
| All Teachers-in-charge | Members |
| Statutory Provident Fund Committee | |
| Ms. Shabana Wiquar | Teacher's representative |
| Mr. Asmi Raza | Teacher's representative |
| Library Committee | |
| Prof. Tejaswini N. K. Deo | Convener |
| All Teachers-in-charge | Members |
| Debating Society | |
| Prof. Shahina Tabassum | Convener |
| Dr. Zafeeruddin | Member |
| Dr. Nahid Sana Khan | Member |
| Career Counselling and Guidance Committee | |
| Prof. Islam Ali | Convener |
| Dr. Urmila Bharti | Member |
| Dr. Mohd. Kashif | Member |

| Time Table Committee | |
|---|----------|
| Prof. Madhumita Chakraborty | Convener |
| Prof. Lal Jee | Member |
| Dr. Mohd. Kashif | Member |
| Student's Welfare Committee | |
| Prof. Islam Ali | Convener |
| Dr. S. K. Rout | Member |
| Dr. Pankajendra Kishore | Member |
| Film and Photography Committee | |
| Prof. Rajanikant Verma | Convener |
| Dr. Anas Tabraiz | Member |
| Dr. Shubhra Pant Kothari | Member |
| Dr. Sushil Kumar | Member |
| Students' Union Advisory Board | |
| Prof. Munshi Mohd. Younus | Convener |
| Prof. Mohd. Naushad Alam | Member |
| Prof. Mohd. Shoeb | Member |
| Information and Communication Technology Committee | |
| Dr. Shams Tabraiz | Convener |
| Dr. Babli Parveen | Member |
| Dr. Mohd. Amir | Member |
| Prospectus Committee | |
| Dr. Urmila Bharti | Convener |
| Mr. Shobhan Singh | Member |
| Dr. Tariq Khan | Member |
| Arts and Culture Society | |
| Prof. Sanjib Kumar Baishya | Convener |
| Ms. Poonam Kaul | Member |
| Prof. Mohd. Naushad Alam | Member |
| Dr. Rajkumari | Member |
| Dr. Nazneen | Member |
| Ms. Amreen Nafisa | Member |

ECO Club Committee

| | |
|----------------------|-------------|
| Dr. Smita Sundaram | Coordinator |
| Dr. Arbin Kr. Thakur | Member |
| Dr. Sarabjeet Kaur | Member |
| Mr. Aamir Khan | Member |
| Dr. Abdul Hafeez | Member |

Drug Free Committee

| | |
|--------------------|----------|
| Prof. Islam Ali | Convener |
| Mr. Arun Kumar | Member |
| Dr. Mohd. Kashif | Member |
| Dr. Smita Sundaram | Member |

Enabling Unit

| | |
|-------------------------|----------|
| Prof. Laxman Kumar Jain | Convener |
| Dr. Kalpana Shukla | Member |
| Mr. Amarbahadur Yadav | Member |

Academic Supervisory Committee

| | |
|------------------------|----------|
| Prof. Lal Jee | Convener |
| All Teachers-in-charge | Members |

Committee for Grievance for Special Category

| | |
|-----------------------|----------|
| Prof. Mohd. Shoeb | Convener |
| Dr. Shahla Tabassum | Member |
| Dr. Om Prakash Dahiya | Member |

Development Fund Committee

Principal, Bursar, Secretary Staff Council, President Staff Association, Convener Students' Union Advisory Board, Convener Library Committee, Librarian, One Representative of Students' Union.

SEMINARS AND CONFERENCES





Right to Information Act 2005 – Statutory Information

Public Information Officer : **Prof. Sanjib Kumar Baishya**

Assistant Public Information Officer: **Dr. Azizur Rahman**

Appellate Authority : **Prof. (Dr.) Masroor Ahmad Beg (Principal)**

The basic details as per 4(B) of the Act are given below:

1. **Management of the College:** Zakir Husain Delhi College (Evening) is governed by the Managing Committee of the College known as the Governing Body. The Governing Body is constituted by the MHRD. The day-to-day management is looked after by the various sub-committees constituted by the Staff Council of the College. All the teachers of the College are members of the Staff Council. The Staff Council is operated through the Secretary of the Staff Council. The responsibility of supervision also lies with the different committees constituted by the Staff Council such as the Admission Committee which takes decisions regarding the admission policy of the College as formulated from year to year. The Proctorial Board looks after discipline. Other committees such as the Sports Committee, Time- Table Committee, Enabling Unit, Development Fund Committee, and Statutory Provident Fund Committee play their defined roles. The Academic Supervisory Committee looks after the implementation of the Time-table and deals with other academic issues such as Internal Assessment. There is another committee known as the Internal Complaints Committee.
2. The College follows rules and regulations as formulated by the competent authorities of the University of Delhi and the University Grants Commission (UGC). As explained above, some of the decisions are taken by the Staff Council and these are implemented through the sub-committees constituted by the Staff Council. The Bursar looks after the financial matters and handles them along with the Honorary Treasurer of the College.
3. The College maintains its past and present records by itself. The College Administration, Staff and other employees take guidance from various manuals issued by the University of Delhi and the UGC, for example, Governance of Colleges and the University Calendar. A Public Information Officer has been appointed to provide statutory information on behalf of the College. He is available to the public between 4.00 and 9.00 p.m. The college reveals relevant details and cooperates with anyone seeking information under the RTI Act.

ORDINANCES

ORDINANCE XV-B

Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper, to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to acts of gross indiscipline:
 - a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/ Department and against any student within the University of Delhi;
 - b) Carrying of, use of, or threat to use of any weapons;
 - c) Any violation of the provisions of the Civil Rights Protection Act, 1976;
 - d) Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - e) Any practice-whether verbal or otherwise-derogatory of women;
 - f) Any attempt at bribing or corruption in any manner;
 - g) Wilful destruction of institutional property;
 - h) Creating ill-will or intolerance on religious or communal grounds;
 - i) Causing disruption in any manner of the academic functioning of the University system;
 - j) Ragging as per Ordinance XV-C.
4. Maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students-
 - a) Be expelled; or
 - b) Be, for a stated period rusticated; or
 - c) Be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - d) Be fined with a sum of rupees that may be specified; or
 - e) Be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - f) That the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.

5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments, in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.

7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the Rules that have been framed there under by the University.

ORDINANCE XV-C

Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which

a. Involve physical assault or threat to use of physical force.

- b. Violate the status, dignity, and honour of women students.
- c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
- d. Expose students to ridicule and contempt
- e. Entail verbal abuse and aggression, indecent gestures, and obscene behaviour.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suo-moto enquire into any incident of ragging and make a report to the Vice Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry his / her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination, for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared, be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty, under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement to ragging, will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid / assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India. They will also be rendered ineligible for seeking enrolment in any of the institutions of the University of Delhi for a period of five years. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANCE XV-D

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at the workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at the workplace. For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

DO NOT DISFIGURE COLLEGE WALLS BY EITHER WRITING OR PASTINGS HAND-BILLS.

The Delhi Prevention of Defacement of Property Bill 2007 has been passed by the Assembly. The Bill raises punishment for defacement of any property to imprisonment of up-to two years and/or a fine of Rs. 50,000.

RTI Handbook is available in the Library at Counter No. 001.

Our college is a Smoke-Free Zone.

Students must keep their mobile phones in silent mode when in the classroom, the auditorium, and the library.

Website: <https://zhdce.ac.in>

Email: principal@zhe.du.ac.in, zhpge.college@gmail.com